

# Franklin Rural Electric Cooperative

## Operation Round Up

### ORGANIZATION GRANT GUIDELINES

#### PURPOSE

Funds for Operation Round Up are voluntarily donated by Franklin Rural Electric Cooperative member-owners. Operation Round Up contributions will be used primarily in the local area served by the Cooperative for charitable and educational purposes.

#### ELIGIBILITY

1. Contributions will generally be made to non-profit, civic or community-based organizations that demonstrate a commitment to enhance the quality of life in the region.
2. Projects should fit in one or more of these categories: Community Service, Economic Development, Education and/or Youth, Environment, Disaster Relief.
3. Applications must be submitted on Official Franklin Rural Electric Cooperative's Operation Round Up Application forms.

#### RESTRICTIONS

1. Contributions will generally be made to non-profit organizations that have been granted tax-exempt status under IRS Code Section 501(c)(3).
2. Contributions will generally not be made for:
  - a. Lobbying, political and religious organizations or highly sensitive/controversial events.
  - b. Fraternal and labor organizations.
  - c. Fundraising dinners, raffles and other events.
  - d. Capital fund campaigns.
  - e. Individuals/Family
  - f. National fund drives.
  - g. Advertising.
  - h. Ongoing operational expenses.
  - i. Grants will not normally exceed \$10,000 for any one group, organization or charity annually.

#### EVALUATION FACTORS

1. The following factors will be considered in the evaluation of all funding requests:
  - a. Potential benefit to area residents and the entire community.
  - b. Level of community support for the program or project.
  - c. Administrative capability of the organization to deliver quality service or program.
  - d. Results that are predictable and can be evaluated.

#### REQUIREMENTS / CHECKLIST (Applications not meeting all of these requirements will not be considered).

- Completed application form.
- Completed budget form showing how requested funds will be spent (include bids, quotes, pricing, etc.).
- Please provide three letters of recommendation or support.
- ORGANIZATION GRANT:** Copy of 501(c) (3) or non-profit status letter (letter of determination from the IRS).
- ORGANIZATION GRANT:** Copy of IRS 990 (pages 1 and 2 only) for the previous year must be provided.

**Return your completed application and all required materials to Franklin REC at  
1560 Highway 65, PO Box 437, Hampton, IA 50441, or email them to [contact-frec@franklinrec.coop](mailto:contact-frec@franklinrec.coop).**

# PLEASE ATTACH

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

# LETTER OF DETERMINATION

Date:

YOUR NONPROFIT, INC.  
P. O. BOX 123  
MISSION WAY, CA 95050

Employer Identification Number:  
12-3456789  
DLN:  
123456789910  
Accounting Period Ending:  
December 31  
Public Charity Status:  
170(b)(1)(A)(vi)  
Form 990 Required  
Yes  
Effective Date of Exemption  
January 3, 2002  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because of this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Ms. Mission*

Director, Exempt Organization

Letter 111

*This document is a sample for the sole purpose of displaying what an IRS determination letter looks like. This is not an actual determination letter. The use of this document is intended strictly for informational purposes and not any commercial purpose. This document is not for sale.*



Franklin Rural Electric Cooperative  
Operation Round Up  
1560 HWY 65, PO Box 437, Hampton, IA 50441  
641-456-2557

### APPLICANT INFORMATION

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Contact Person Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Has this organization ever applied for or received an Operation Round Up grant?  Yes  No  
*If yes, include most recent date grant was received and what project was funded.*

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Is organization requesting funding exempt from payment of income tax?  Yes  No

### PROJECT DESCRIPTION

Project Title:	
Project Start Date:	Project End Date:
<b>Grant amount requested:</b>	
What would this funding pay for?	
Statement of project purpose:	
Estimated number of people in the community who will benefit from this project:	
Geographic area to be served by project:	
Is area served by a utility other than Franklin Rural Electric Cooperative?	

How will the project benefit the community or area?
Other revenue sources and/or demonstrated community support for the project:
If Operation Round Up were only able to fund a portion of the amount requested, would the project be able to proceed?
What are your measurements of success for this project?
Will Franklin Rural Electric Cooperative be recognized for its support of this project?

The information contained in this statement is for the purpose of obtaining funding from Franklin Rural Electric Cooperative Operation Round Up Fund on behalf of the undersigned. Each undersigned understands that the information provided herein is used in the decision to grant funding, and each undersigned represents and warrants that the information provided is true and complete and Franklin Rural Electric Cooperative Operation Round Up Fund may consider this statement as continuing to be true and correct until a written notice of a change is provided. The Franklin Rural Electric Cooperation Operation Round Up Fund is authorized to make all inquiries deemed necessary to verify the accuracy of the statements made herein.

As a condition of receiving and accepting these grant funds, the undersigned agrees that all funds will be used for the project approved and as stated on the application. Any funds not used shall be returned to Franklin Rural Electric Cooperative Operation Round Up Fund and as a grant from Franklin Rural Electric Cooperative Operation Round Up Fund, this project should be completed and funds utilized within one year of this notification.

I agree with the terms stated above.

Name of Organization \_\_\_\_\_

Signature of Representative \_\_\_\_\_ Date \_\_\_\_\_